

Stainless Steel Tablet and Capsule Counting Tray

User Guidelines

Pharmacy Equipment

Intended use

Manual counting tray for counting tablets or capsules during prescription dispensing, with an angled counting surface and pour spout for returning excess units to the stock bottle.

Intended users

Pharmacists, pharmacy technicians and trained dispensing staff. Follow your facility's protocols and applicable regulations.

Read this manual completely before first use and keep it with the product. This document provides general operating, care and safety guidance. Where the product is supplied with manufacturer labeling or instructions, those take precedence. For questions, a replacement copy, or a digital copy of this manual, email sales@scimedstore.com.

1. Safety

Safety warnings and cautions

- Clean the tray between different medicines to prevent cross-contamination.
- Use a dedicated or fully decontaminated tray for high-risk medicines, following your pharmacy's procedures.
- Use a spatula or counting tool rather than bare hands to move tablets and capsules.
- Double-check every count before dispensing.
- Handle the tray carefully; edges may be sharp.

2. Package contents

- Counting tray

Check contents on receipt. Report missing or damaged items to sales@scimedstore.com within 48 hours of delivery.

3. Specifications

Material	Stainless steel 304
Type	Varies by variant: Tablet Counter or Capsule Counter
Features	Angled counting surface, integrated pour spout
Sterilization	Autoclavable

4. Unpacking and setup

- 1 Clean and dry the tray before first use.
- 2 Place the tray on a clean, level surface.

5. Operation

Counting tablets or capsules

- 1 Pour a quantity of tablets or capsules from the stock bottle onto the counting surface.
- 2 Using a spatula, move units in groups along the counting surface until the required quantity is counted.
- 3 Move the counted units into the collection area of the tray.
- 4 Return the uncounted excess to the stock bottle through the pour spout.
- 5 Transfer the counted units into the patient's container.
- 6 Recount or verify per your pharmacy's procedure.
- 7 Clean the tray before counting a different medicine.

6. Cleaning and disinfection

- Remove all tablet dust and fragments after each use.
- Wipe with a cleaning agent compatible with stainless steel, such as isopropyl alcohol, then dry.
- The tray is autoclavable. Steam sterilize per your facility's protocol when required.

- Do not use steel wool or abrasive pads that can scratch the surface.

7. Maintenance and storage

- Store clean and dry in a drawer or covered area to keep dust off.
- Inspect for dents or damage to the spout that could affect pouring.

8. Disposal

- Clean the tray of all medicine residue before disposal.
- Recycle as stainless steel scrap metal in accordance with local regulations.

9. Warranty and support

Products are covered by SciMed's standard warranty (12 months from purchase unless a different period is stated on your invoice). Warranty terms: scimedstore.com/pages/warranty.

Support, spare parts and additional copies of this manual: sales@scimedstore.com. Please include your order number and a photo of the product or issue.

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